

Keele Practice

Access to GP online services

Do you have photo ID? Yes No (Please circle)

Surname			
First name			
Date of Birth			
Address			
Postcode			
Email Address			
Telephone Number			
I wish to have access to the following online services (tick all that apply):			
Booking appointments			
Requesting repeat prescriptions			
Patient, guardian or carer signature:			Date:
View medication and allergies			

I have read and understood the information leaflet provided by the practice	
I will be responsible for the security of information that I see or download	
If I choose to share my information with anyone else, this is at my own risk	
I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without agreement	
Patient, guardian or carer signature:	

For practice use only

Patient NHS number:	Practice computer ID code:	
Authorised by doctors signature	Date:	91B-Vouching
<u>Level of records access enables</u> All Partial(some sensitive information has been withheld) Child under 13 years old	<u>Notes/explanation</u>	
<u>Date online account created</u>	<u>By who</u>	
<u>Ident</u>		



GP

online services

Sign up to GP online services and you'll be able to use a website or app to:

- book or cancel appointments online with a GP or nurse
- order repeat prescriptions online
- view parts of your GP record, including information about medication, allergies, vaccinations, previous illnesses and test results
- view clinical correspondence such as hospital discharge summaries, outpatient appointment letters and referral letters

The service is free and available to everyone who is registered with a GP.

If you are not yet registered with a GP or need to register with a different one, see [how to register with a GP practice](#).

How can I start using GP online services?

Follow these steps to access GP online services:

1. Take photo ID (passport or driving licence) and proof of address (such as a utility bill) to your GP practice and tell them you want to start using their online services.

If you do not have any ID then either a member of staff will have to confirm your identity or you may have to answer questions about personal information in your GP record.

2. Fill in the short registration form that you are given by your practice.

3. Once you have signed up, you will receive a letter with your unique username, password and instructions on how to log in.

Your practice may offer you a choice of websites and apps you can use to access online services, including:

- Patient Access
- Evergreen Life/i-Patient
- System Online
- Engage Consult
- Patient Services
- The Waiting Room